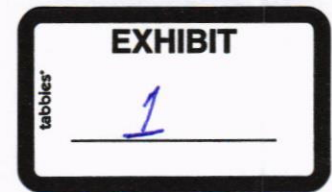




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Civic Center Board Meeting Minutes

Tuesday, February 21, 2017

Members Present: Carl Bryan, Charles Helm, Harry Singh, Michael Mund, Kevin Gibson, Martha Hayward, Kathy Temples, Jeff Fisher

Members Absent: Dan Froneberger, Jason Hudson, Derek Driver, David Watson

- I. Meeting called to order at 5:30 p.m. by Charles Helm
- II. Invocation led by Adam Teer
- III. Minutes from meeting dated January 17, 2017 approved with a motion by Michael Mund and a second by Carl Byran.
- IV. Information/Discussion
 - a. The Board discussed moving the regularly scheduled meeting for March because Adam Teer has a conflict. The Board decided to revisit the necessity of a March meeting via e-mail.
 - b. The Board discussed a report from the financial ad hoc committee. The committee presented the board with their recommendation to allow the civic center manager to raise prices at his discretion to keep the civic center competitive with other local venues and to maximize the profitability of the department. The board also recognized that any official modifications to the base rates and fees must be approved by the commissioners court. This report was accepted on a motion by Michael Mund and second by Martha Hayward.
 - c. The Board revisited an issue from last November when a decision needed to be made regarding awarding the concession stand vendor for the UPRA Finals each year. At that time, the Board wanted to put together a 'bid packet' that would allow them to best choose concessionaires for upcoming rodeos. The board gave input to Adam Teer on the types of qualities that the ideal vendor would have and asked him to collect similar proposals from other facilities. The board will revisit this award process in the next few months.
- V. Manager's Report-Adam Teer updated the board on client/community relations, staffing issues and project updates including the completion of the LED lighting in the pavilion and the completion of the security system in the exhibit hall and arena.
- VI. Action Items
 - a. January 2017 financial statements approved with a motion from Carl Bryan and a second from Michael Mund.

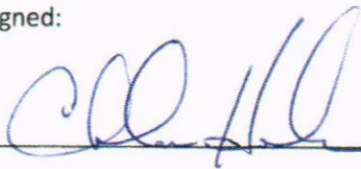
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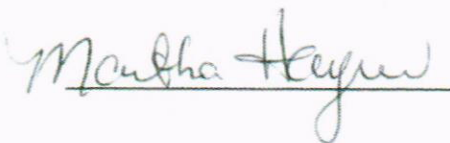
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- VII. No other business needed
- VIII. No executive session
- IX. Meeting Adjourned at 6:02 p.m.

Signed:


_____, Charles Helm, Board President


_____, Martha Hayward, Board Secretary